

# CITY OF PORTAGE

## EVENT BANNER APPLICATION



Incomplete applications will not be accepted or will be returned to the applicant.  
Submitting an application does NOT guarantee the application will be approved.

### SECTION 1– APPLICANT INFORMATION

Information about the person applying to have a banner put up.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### SECTION 2– ORGANIZATION INFORMATION

Information about the organization wanting the banner up.

Organization's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Applicant's Relationship to Organization \_\_\_\_\_

### SECTION 3– EVENT INFORMATION

Name of Event \_\_\_\_\_

Requested dates banner is to be up (maximum of two weeks) \_\_\_\_\_

**Banners must be 4'x6'**

**Where would you like banner(s) displayed:**

**Entrance Sign:**

**New Pinery Rd (frontage road , corner of Hwy 51 & Walmart entrance)**

**Hwy 51/16 S (wastewater treatment plant entrance sign area)**

**Hwy 16 N (Corner of Hwy 16 and Silver Lake Drive)**

**Hwy 33 (across from Pauquette Park )**

**Commerce Plaza (downtown) (not available November 15— January 15)**

**Hwy 33 Wayside (corner of Hwy 33 & Hwy F)**