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## Do You Require A Building Permit?

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▶ If you are planning any of the following, the answer is YES:

- > New Dwelling (Residential or Commercial)
- > Dwelling Addition
- > Remodel
- > Removal of Structure (Raze)
- > Detached Accessory Building (Shed, Garage, etc.)
- > Windows (new or replacement)
- > Siding
- > Roof
- > Fence
- > Swimming Pool
- > Deck/Porch/Patio
- > Retaining Wall

This includes Electrical, Plumbing and HVAC located at or within these locations.

Additionally:

-If you are digging or disturbing the soil you may also require an Erosion Control Permit..

In certain cases approval from the DNR or another State (WI) body may be required.

-If you are performing work within or adjacent to the City-owned Right-of-way (ROW), you may also require a ROW permit. (Examples include: Driveway, Sidewalk, etc.)

-Digger's Hotline: (800) 242-8511 OR 811

▶ Why are permits required?

The permitting process is the best way to assure that the work being done meets the requirements of the City and current ordinances. It also protects current and future property owners should there be change to those ordinances or a dispute relative to works performed.

Failure to obtain the correct permits may result in charging double permit fees.

▶ Permits are available at City Hall or on the City of Portage Website:

[www.portagewi.gov](http://www.portagewi.gov) (Select the "Permits & Licensing" link at the bottom of homepage).

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# CITY OF PORTAGE

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115 West Pleasant Street  
Portage, Wisconsin 53901

Telephone: (608) 742-2176 • Fax: (608) 742-8623