

City of Portage
Street Use Permit Application

Street Use Permits: Chapter 66, Article V, Division 4

Application Date: _____ (Must be received 15 days prior to the event)

Application Fee: \$25.00 Receipt No. _____

Name or Organization: _____

Contact Person: _____

Address: _____

Phone Number: _____ Email: _____

Event: _____

Date of Event: _____

Hours of Event: _____

Name of Street to Be Closed: _____

From (Street Name): _____

To (Street Name): _____

Services Requested (i.e., barricades, trash containers) *Note: If this event requires any city services, you must also complete a Special Event Permit Application and submit it to the City at least 45 days prior to the event.*

Certificate of Insurance (attach to form):

Amount of Coverage _____ Insurance Company _____

The undersigned agrees to release, defend and hold the City of Portage and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the city on account of any injury to or death of any person or any damage to property caused by or resulting from the activities for which the permit is granted.

Signature

Date

For Office Use Only		Reason for Denial
Chief of Police	<input type="checkbox"/> Approval <input type="checkbox"/> Denial	
City Clerk	<input type="checkbox"/> Approval <input type="checkbox"/> Denial	
Public Works	<input type="checkbox"/> Approval <input type="checkbox"/> Denial	